



Botswana National Olympic Committee

Private Bag 00180, Gaborone, Botswana

Tel: 3918944, Fax : 3918907

Email: bnoc@botswananoc.org

www.botswananoc.org



REQUEST FOR AN EXPRESSION OF INTEREST FOR THE DESIGN AND SUPPLY OF THE CEREMONIAL ATTIRE FOR TEAM BOTSWANA AT THE 4th AFRICA YOUTH GAMES OPENING CEREMONY

Date: 23rd October 2025

1. The Botswana National Olympic Committee (BNOC) extends an invitation to registered companies, to submit proposals for the design and supply of ceremonial clothing for the opening ceremony of the 4th Africa Youth Games in Luanda.

2. SCOPE OF WORK:

2.1. The selected company will be tasked with:

- 2.1.1. Designing clothing that embodies the youth of Botswana.
- 2.1.2. Sourcing high-quality materials and ensuring the craftsmanship reflects the authenticity of the attire.
- 2.1.3. Delivering the ceremonial clothing in a timely manner to ensure participation in the opening ceremony.

3. ELIGIBILITY CRITERIA:

3.1. Companies interested in tendering for this project must meet the following eligibility criteria:

- 3.1.1. Be citizen-owned.
- 3.1.2. Able to demonstrate a track record of designing and supplying clothing for events or ceremonies.
- 3.1.3. Provide references or a portfolio showcasing previous relevant projects.

4. SUBMISSION REQUIREMENTS:

4.1. Interested companies should submit the following documents:

- 4.1.1. Cover letter
- 4.1.2. Company profile
- 4.1.3. Certificate of Incorporation and Company Extract
- 4.1.4. Tax Clearance certificate as issued by BURS
- 4.1.5. Trading License
- 4.1.6. Shareholder certificates and certified copies of Directors and Shareholders Identification Documents
- 4.1.7. Two (2) signed and stamped references from previous clients for similar work
- 4.1.8. A quotation for 56 men, and 50 women attires
- 4.1.9. Portfolio featuring previous projects with design and supply
- 4.1.10. Proposed design concepts for the ceremonial attire, accompanied by sketches or visual representations.



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5. SUBMISSION DEADLINE:

5.1. All submissions must be received by **31 October 2025**, at **17:00hrs**.

5.2. Reference "**Expression of Interest for 4th Africa Youth Games Ceremonial Attire**" electronically to procurement@botswananoc.org.

6. SELECTION PROCESS:

6.1. Submissions will be evaluated based on criteria such as authenticity, creativity, quality of materials, cost-effectiveness, and adherence to deadlines. Shortlisted companies may be invited for further discussions or presentations.

7. CONTACT INFORMATION:

7.1. **For inquiries or clarification regarding this invitation, please contact:**

Botswana National Olympic Committee

procurement@botswananoc.org

+267 391 8944