



Botswana National Olympic Committee

Private Bag 00180, Gaborone, Botswana

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Email: bnoc@botswananoc.org

www.botswananoc.org



REQUEST FOR AN EXPRESSION OF INTEREST FOR THE SUPPLY OF TAILORED AND BRANDED HOSPITALITY KIT FOR TEAM BOTSWANA – 2026 MAJOR GAMES

Date: 17 March 2026

The Botswana National Olympic Committee (BNOOC) invites expressions of interest from all registered domestic suppliers with proven experience in supplying or producing sports and hospitality apparel for national teams. This Expression of Interest seeks to identify a qualified supplier to provide tailored and branded hospitality kits for Team Botswana's participation in the following events:

- **Commonwealth Games, Glasgow, Scotland — 23 July to 2 August 2026**
- **Youth Olympic Games, Dakar, Senegal — 22 October to 13 November 2026**

BNOOC intends to appoint a single capable supplier to service both events to ensure consistency in quality, branding, and delivery standards.

1. SCOPE OF SUPPLY

The selected supplier(s) will be responsible for:

- 1.1. Supplying tailored and branded hospitality items such as apparel, bags, and accessories.
- 1.2. Ensuring all items meet required quality standards and conform to Team Botswana brand guidelines.
- 1.3. Packaging and delivering all items within agreed timelines prior to each Games.
- 1.4. Coordinating branding applications in accordance with BNOOC and Games regulations.

Team Size (Estimated)

Event	Men	Women	Total
Commonwealth Games 2026	43	37	80
Youth Olympic Games 2026	26	25	51

**These figures will guide production planning and may be subject to minor adjustment upon final team confirmation.*

Hospitality Kit Requirements

No.	Description	Types/Design	Qty per Design	Total Qty*
1	Tracksuits (top & bottom - Men & Women)	2	131	262
2	Men's Golf Shirts	1	69	69
3	Ladies' Golf Shirts	1	62	62
4	V-Neck Shirts	1	131	131
5	Ladies' Sports Bras	1	62	62
6	Men's Vests	1	69	69
6	Long-Sleeve Sports Shirts	1	131	131
7	Round-Neck T-Shirts	3	131	393
8	Golf Shorts (Men & Women)	1	131	131
9	Men's Sports Shorts	3	69	207
10	Women's Sports Shorts	3	62	186
11	Windbreakers	1	131	131
12	Sweater Hoodie with Zip	1	131	131
13	Rain Jacket	2	131	262

**Final quantities will be aligned to confirmed delegation numbers for each Games.*

2. SUBMISSION REQUIREMENTS

Interested suppliers should submit the following documents:

- 2.1. Cover Letter
- 2.2. Company Profile
- 2.3. Certificate of Incorporation and Company Extract
- 2.4. Valid Tax Clearance Certificate
- 2.5. Trading License
- 2.6. Shareholder Certificates and certified copies of Directors' and Shareholders' Identification Documents



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- 2.7. Proof of experience in producing similar branded/tailored items (include images of past projects of comparable scale)
- 2.8. At least two (2) signed and stamped reference letters from previous clients for similar work
- 2.9. Proposed production and delivery timelines for both Games
- 2.10. A quotation based on the attached item list

3. SUBMISSION DEADLINE

All submissions must be received by:

3 April 2026 at 1700hrs.

Reference:

"Expression of Interest – Supply of Hospitality Kit for Team Botswana 2026 Games"

Submissions must be made electronically to:

procurement@botswananoc.org

4. CONTACT INFORMATION

For inquiries or clarification regarding this invitation, please contact:

Botswana National Olympic Committee

procurement@botswananoc.org

+267 391 8944