



Botswana National Olympic Committee

Private Bag 00180, Gaborone, Botswana

Tel: 3918944, Fax : 3918907

Email: bnoc@botswananoc.org

www.botswananoc.org



REQUEST FOR AN EXPRESSION OF INTEREST FOR FLIGHT SERVICES TO TRANSPORT TEAM BOTSWANA TO THE COMMONWEALTH GAMES 2026 AND YOUTH OLYMPIC GAMES 2026

Date: 17 March 2026

The Botswana National Olympic Committee (BNOOC) invites Expressions of Interest from registered domestic travel agencies to provide flight services for the transportation of Team Botswana to the following international sporting events:

- **Commonwealth Games, Glasgow, Scotland – 23 July to 2 August 2026**
- **Youth Olympic Games, Dakar, Senegal – 22 October to 13 November 2026**

This opportunity seeks to foster collaboration with local travel agencies while ensuring smooth and efficient travel logistics for athletes and officials representing Botswana.

1. SCOPE OF SERVICES

The selected travel agency will be responsible for:

- 1.1. Providing round-trip flight services for Team Botswana delegations travelling to Glasgow, Scotland and Dakar, Senegal.
- 1.2. Providing competitive and flexible airfare quotations for economy and business class tickets.
- 1.3. Ensuring the most convenient routes with reasonable layover times and reliable airline partners.
- 1.4. Providing options for flexible ticketing arrangements where possible to accommodate possible delegation changes.
- 1.5. Assisting with travel-related services such as travel insurance and itinerary coordination where required.
- 1.6. Estimated Delegation Size:

Event	Economy Class (Flexible tickets)	Business Class (Flexible tickets)
Commonwealth Games 2026	80 passengers	2 passengers
Youth Olympic Games 2026	51 passengers	2 passengers

**Final passenger numbers may be subject to adjustment upon confirmation of the official team delegation.*

- 1.7. Proposed Travel Periods:



Botswana National Olympic Committee

Private Bag 00180, Gaborone, Botswana

Tel: 3918944, Fax : 3918907

Email: bnoc@botswananoc.org

www.botswananoc.org



- **Commonwealth Games 2026**
Departure from Gaborone, Botswana: **20 July 2026**
Return from Glasgow, Scotland: **3 August 2026**
- **Youth Olympic Games 2026**
Departure from Gaborone, Botswana: **18 October 2026**
Return from Dakar, Senegal: **14 November 2026**

**Travel dates may be subject to adjustment depending on final team schedules.*

2. SUBMISSION REQUIREMENTS

Interested travel agencies should submit the following documents:

- 2.1. Cover Letter
- 2.2. Company Profile
- 2.3. Certificate of Incorporation
- 2.4. Valid Tax Clearance Certificate
- 2.5. Trading License
- 2.6. Shareholder Certificates & identity copies
- 2.7. At least two (2) stamped and signed references from previous clients confirming experience in handling travel arrangements for large groups
- 2.8. Proposed flight itineraries with convenient route options, departure times, arrival times, and low layover durations
- 2.9. One flexible quotation indicating fare breakdowns for economy and business class tickets including travel insurance options

3. SUBMISSION DEADLINE

All submissions must be received by:

27 March 2026 at 1700hrs.

Reference:

"Expression of Interest - Flights for Team Botswana 2026 Games"

Submissions should be sent electronically to:

procurement@botswananoc.org

4. CONTACT INFORMATION

For inquiries or clarification regarding this invitation, please contact:

Botswana National Olympic Committee

procurement@botswananoc.org

+267 391 8944